



## PAsmart Next Generation Industry Partnerships - Implementing Next Generation Industry Partnerships Grants Application Form

### Implementing Next Generation Industry Partnerships Grants Application Form - Overview

#### Overview

Up to \$3,850,000 of Next Generation IP funds are available to support the implementation of Next Generation IP business-driven priorities and action plans. Implementation grant applications will be accepted until December 14, 2018 at 11:59 PM EST. Additional rounds may be announced, based on the availability of funds.

#### Before You Start the Application

Applicants should review relevant grant information, including the Notice of Grant Availability (NGA), 1-pagers, and pre-application checklist. <https://www.governor.pa.gov/PAsmart-Grants>

Applicants must complete all questions and upload all required documents, including budget forms and other supplemental materials, for an application to be considered complete, submitted, and ready for review by the Pennsylvania Department of Labor and Industry. More information about eligibility criteria, required documentation, and other grant application requirements is available in the Notice of Grant Availability and other grant-related documents.

#### Application Checklist

Before submitting this application, applicants are encouraged to ensure all required materials are included:

- Completed Application
- Letters of Support: Economic Development
- Letters of Support: Education
- Letters of Support: Workforce Development
- Completed Form: Partnership Form/Budget Forms



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Partnership and Applicant Information

\* 1. Partnership Name

\* 2. Local Workforce Development Board (Fiscal Agent)

\* 3. Type of Submission

\* 4. Amount of Funding Requested

\* 5. Applicant Name

**\* 6. Primary Contact for Application**

<b>Name</b>	<input type="text"/>
<b>Title</b>	<input type="text"/>
<b>Address</b>	<input type="text"/>
<b>Address 2</b>	<input type="text"/>
<b>City/Town</b>	<input type="text"/>
<b>State/Province</b>	<input type="text"/>
<b>ZIP/Postal Code</b>	<input type="text"/>
<b>Email Address</b>	<input type="text"/>
<b>Phone Number</b>	<input type="text"/>

**\* 7. Partnership Convener Contact (if different from Primary Contact for Application)**

<b>Name</b>	<input type="text"/>
<b>Organization</b>	<input type="text"/>
<b>Address</b>	<input type="text"/>
<b>Address 2</b>	<input type="text"/>
<b>City/Town</b>	<input type="text"/>
<b>State/Province</b>	<input type="text"/>
<b>ZIP/Postal Code</b>	<input type="text"/>
<b>Email Address</b>	<input type="text"/>
<b>Phone Number</b>	<input type="text"/>

**\* 8. Fiscal Agent Contact (if different from Primary Contact for Application)**

**Name**

**Organization**

**Address**

**Address 2**

**City/Town**

**State/Province**

**ZIP/Postal Code**

**Email Address**

**Phone Number**

**\* 9. Applicant Type**

**\* 10. Applicant Partners: Please list all organizations/partners who will be participating in the proposed grant project.**

\* 11. Counties Served (check all that apply)

- |                                     |                                     |   |
|-------------------------------------|-------------------------------------|---|
| <input type="checkbox"/> Adams      | <input type="checkbox"/> Elk        | <input type="checkbox"/> Montour        |
| <input type="checkbox"/> Allegheny  | <input type="checkbox"/> Erie       | <input type="checkbox"/> Northampton    |
| <input type="checkbox"/> Armstrong  | <input type="checkbox"/> Fayette    | <input type="checkbox"/> Northumberland |
| <input type="checkbox"/> Beaver     | <input type="checkbox"/> Forest     | <input type="checkbox"/> Perry          |
| <input type="checkbox"/> Bedford    | <input type="checkbox"/> Franklin   | <input type="checkbox"/> Philadelphia   |
| <input type="checkbox"/> Berks      | <input type="checkbox"/> Fulton     | <input type="checkbox"/> Pike           |
| <input type="checkbox"/> Blair      | <input type="checkbox"/> Greene     | <input type="checkbox"/> Potter         |
| <input type="checkbox"/> Bradford   | <input type="checkbox"/> Huntingdon | <input type="checkbox"/> Schuylkill     |
| <input type="checkbox"/> Bucks      | <input type="checkbox"/> Indiana    | <input type="checkbox"/> Snyder         |
| <input type="checkbox"/> Butler     | <input type="checkbox"/> Jefferson  | <input type="checkbox"/> Somerset       |
| <input type="checkbox"/> Cambria    | <input type="checkbox"/> Juniata    | <input type="checkbox"/> Sullivan       |
| <input type="checkbox"/> Cameron    | <input type="checkbox"/> Lackawanna | <input type="checkbox"/> Susquehanna    |
| <input type="checkbox"/> Carbon     | <input type="checkbox"/> Lancaster  | <input type="checkbox"/> Tioga          |
| <input type="checkbox"/> Centre     | <input type="checkbox"/> Lawrence   | <input type="checkbox"/> Union          |
| <input type="checkbox"/> Chester    | <input type="checkbox"/> Lebanon    | <input type="checkbox"/> Venango        |
| <input type="checkbox"/> Clarion    | <input type="checkbox"/> Lehigh     | <input type="checkbox"/> Warren         |
| <input type="checkbox"/> Clearfield | <input type="checkbox"/> Luzerne    | <input type="checkbox"/> Washington     |
| <input type="checkbox"/> Clinton    | <input type="checkbox"/> Lycoming   | <input type="checkbox"/> Wayne          |
| <input type="checkbox"/> Columbia   | <input type="checkbox"/> McKean     | <input type="checkbox"/> Westmoreland   |
| <input type="checkbox"/> Crawford   | <input type="checkbox"/> Mercer     | <input type="checkbox"/> Wyoming        |
| <input type="checkbox"/> Cumberland | <input type="checkbox"/> Mifflin    | <input type="checkbox"/> York           |
| <input type="checkbox"/> Dauphin    | <input type="checkbox"/> Monroe     |   |
| <input type="checkbox"/> Delaware   | <input type="checkbox"/> Montgomery |   |



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Goals and Objectives (5 Points)

- \* 12. Please clearly describe the goals and objectives of the partnership and its activities to-date, including the launch/relaunch process, meetings, convener and regional support team priorities and activities, partnership strategies and challenges, as well as alignment to the goals of the Governor's PAsmart Program. *(500 word limit)*



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Partnership Analysis (10 Points)

\* 13. **Priorities and Action Plan** - Provide the partnership's current business-driven priorities and action plan. (500 word limit)

\* 14. **Partnership Form Upload**

Applicants should upload the completed Partnership Form (described in Q13)

Choose File    No file chosen

\* 15. **Labor Market Information** - Describe how the region and scope of the industry cluster were determined and the need for the sector-based partnership. Describe how the partnership aligns with the labor market and demographic information and needs of the partnership's workforce and economy.

*(250 word limit)*

\* **16. Partnership Convener/Convening Team** – Identify the individual(s) that will serve as convener and demonstrate the roles, responsibilities and level of expertise of the convener/convening team members. *(250 word limit)*

\* **17. Regional Support Team** - Describe the partnership's strategy to sustain public and community partner engagement in the regional support team. Each proposal must also submit at least three (3) letters of support from regional support team members as an attachment, including at least one (1) from an economic development partner, one (1) from an education partner, and one (1) from a workforce development partner. *(250 word limit)*

\* **18. Letters of Commitment/Support (file upload)**

Applicants should submit at least three letters of commitment/support, saved as one single file, using the file upload tool below.

Choose File    No file chosen

\* **19. Business Engagement Strategies** - Describe the partnership's plan for continuing to engage businesses and partnership membership. Describe the partnership's action teams, their membership and meeting activities, and how the teams are addressing the business-driven priorities. *(250 word limit)*





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Proposed Implementation Activities (25 Points)

\* 20. Describe the work to be done using Next Generation Industry Partnership implementation grant funds. In this description, include:

- How the implementation funds will be used to address business-driven priorities and action items.
- Which business-driven priorities will be addressed in priority order.
- Identify other funding sources that can supplement the implementation grant.

*(500 word limit)*



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### Cross-sector Alignment (15 Points)

\* 21. Please summarize how the partnership will align with existing workforce, education, and economic development initiatives. Your summary must:

- Describe how the partnership aligns with Pennsylvania's WIOA Combined State Plan and the relevant WIOA Regional and Local Plans.
- Describe how the partnership aligns with your community/school district's Future Ready PA efforts and K-12 School Guidance Plan (PA Code 339.31-32).
- Describe how the partnership aligns with existing workforce, education, and economic initiatives in your community, and other state-funded initiatives (e.g. Next Generation Industry Partnerships, Registered Apprenticeship and Pre-Apprenticeship, Teacher in the Workplace, Business Education Partnership, Engage!, WEDnet, DCED manufacturing and apprenticeship grants, etc.).
- Describe how the partnership aligns with labor market and demographic information, High Priority Occupations (HPOs), and the needs of your local workforce and economy. (For direct assistance on how to obtain, use, or interpret labor market information, please contact the Department of Labor and Industry, Center for Workforce Information and Analysis (CWIA) at [workforceinfo@pa.gov](mailto:workforceinfo@pa.gov) or 717-787-6466.

*(500 word limit)*



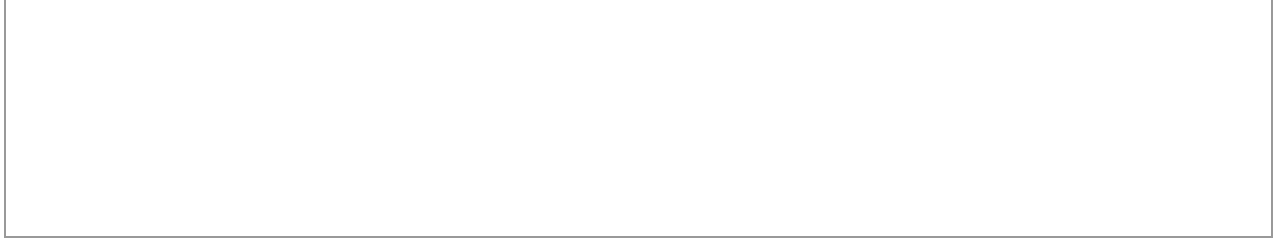
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Expected Program Outcomes and Assessment (10 points)

\* 22. Describe how the partnership will measure its success. Outcomes should be stated in measurable and timely terms, including baseline information and expected improvement, and there is a clear plan for assessing the impact of the program being funded through the grant. (Note: All partnerships will be expected to report on the Next Generation Industry Partnership metric for “partnership engagement.”) (250 word limit)

\* 23. Identify the partner that will collect and analyze data as part of evaluating the impact of the proposed initiative and whether it achieves the performance outcomes? What is the timeline for data collection and evaluation for the proposed initiative? (250 word limit)

\* 24. Establish a timeline for key milestones for the proposed initiative and include when the partnership expects to meet its performance outcomes. (250 word limit)





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Partnership Sustainability (20 Points)

- \* 25. Describe the partnership's plan to operationalize and sustain the partnership. Include a detailed vision for growth and expansion of the partnership, including how you will leverage and braid additional resources to continue convening the partnership assuming no additional commonwealth funds. *(250 word limit)*



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Budget Information (15 Points)

\* 26. **Match Funds** – Describe the match funds (in-kind or cash) committed to the partnership and how the funds will be used. *(250 word limit)*

\* 27. **Leveraging of Resources** – Describe how the partnership will leverage non-Next Gen IP grant resources. Partnerships must identify all other resources (e.g. local, state, federal, private, philanthropic, nonprofit, etc.) leveraged to support the partnership. *(250 word limit)*

\* 28. **Budget Narrative** - Describe the partnership's overall budget, including a thorough explanation of each cost category. (250 word limit)

\* 29. **Budget Form** - Please submit a copy of the partnership's budget form using the file upload tool below.

Choose File

No file chosen



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### Other Application Items and Assurances

\* **30. Compliance Obligations** - All grantees will be required to sign a grant agreement with the Pennsylvania Department of Labor and Industry. All grant funds must be committed and services performed by June 30, 2020. The Pennsylvania Department of Labor and Industry shall seek repayment of funds if it determines that funds were not utilized for the original stated and approved purpose. Upon completion of the grant, grantees will be required to submit a mid-term and a final report on forms supplied by the Pennsylvania Department of Labor and Industry.

Are you able to meet all compliance obligations?

Yes

No





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31. If you answered "no" in Questions 30, please describe the barriers that would prevent you from meeting the compliance obligations. *(250 word limit)*



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Submission and Signature of Authorized Representative

\* 32. Signature of Authorized Representative - Applicant (*Print Name*)

\* 33. Signature of Authorized Representative - LWDB (*Print Name*)