



PAsmart Growing Registered Apprenticeship Programs - Grant Application Form

1. Registered Apprenticeships - Application Form - Overview

Overview

Up to \$2,500,000 is available for Growing Registered Apprenticeship Programs and applications will be accepted until December 21, 2018 at 11:59pm. Any questions should be directed to: pasmart@pa.gov.

Before You Start the Application

Applicants should review relevant grant information, including the Notice of Grant Availability (NGA), 1-pagers, and pre-application checklist: <https://www.governor.pa.gov/PAsmart-Grants>

Applicants must complete all questions and upload all required documents, including budget forms and other supplemental materials, for an application to be considered complete, submitted, and ready for review by the Pennsylvania Department of Labor and Industry. More information about eligibility criteria, required documentation, and other grant application requirements is available in the Notice of Grant Availability and other grant-related documents.

Application Checklist

Before submitting this application, Applicants are encouraged to ensure all required materials are included:

- Completed Application
- Letters of Supports
- Completed Form: Budget Form



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2. Applicant Information

* 1. Program Name:

* 2. Local Workforce Development Board:

* 3. Type of Submission:

* 4. Type of Registered Apprenticeship Sponsor:

- Individual Non-Joint
- Individual Joint
- Group

* 5. Type of Registered Apprenticeship :

- Traditional
- Non-Traditional
- Booster and Expander (as defined by Burning Glass)

* 6. Amount of Funding Requested:

* 7. Applicant Name:

* 8. Applicant Address:

Street Address:

City:

County:

Zip:

* 9. Primary Contact for Application:

First Name:

Last Name:

Title:

Email:

Phone:

* 10. Fiscal Agent Contact: (if different from Primary Contact for Application)

First Name:

Last Name:

Title:

Email:

Phone:

* 11. Applicant Type: Please select the category that best describes the applicant. (only select one):

* 12. Applicant Partners: Please list all the organizations/partners who will be participating in the grant. (1500 characters)

* 13. Counties Served (check all that apply):

- | | | |
|-------------------------------------|-------------------------------------|---|
| <input type="checkbox"/> Adams | <input type="checkbox"/> Elk | <input type="checkbox"/> Montour |
| <input type="checkbox"/> Allegheny | <input type="checkbox"/> Erie | <input type="checkbox"/> Northampton |
| <input type="checkbox"/> Armstrong | <input type="checkbox"/> Fayette | <input type="checkbox"/> Northumberland |
| <input type="checkbox"/> Beaver | <input type="checkbox"/> Forest | <input type="checkbox"/> Perry |
| <input type="checkbox"/> Bedford | <input type="checkbox"/> Franklin | <input type="checkbox"/> Philadelphia |
| <input type="checkbox"/> Berks | <input type="checkbox"/> Fulton | <input type="checkbox"/> Pike |
| <input type="checkbox"/> Blair | <input type="checkbox"/> Greene | <input type="checkbox"/> Potter |
| <input type="checkbox"/> Bradford | <input type="checkbox"/> Huntingdon | <input type="checkbox"/> Schuylkill |
| <input type="checkbox"/> Bucks | <input type="checkbox"/> Indiana | <input type="checkbox"/> Snyder |
| <input type="checkbox"/> Butler | <input type="checkbox"/> Jefferson | <input type="checkbox"/> Somerset |
| <input type="checkbox"/> Cambria | <input type="checkbox"/> Juniata | <input type="checkbox"/> Sullivan |
| <input type="checkbox"/> Cameron | <input type="checkbox"/> Lackawanna | <input type="checkbox"/> Susquehanna |
| <input type="checkbox"/> Carbon | <input type="checkbox"/> Lancaster | <input type="checkbox"/> Tioga |
| <input type="checkbox"/> Centre | <input type="checkbox"/> Lawrence | <input type="checkbox"/> Union |
| <input type="checkbox"/> Chester | <input type="checkbox"/> Lebanon | <input type="checkbox"/> Venango |
| <input type="checkbox"/> Clarion | <input type="checkbox"/> Lehigh | <input type="checkbox"/> Warren |
| <input type="checkbox"/> Clearfield | <input type="checkbox"/> Luzerne | <input type="checkbox"/> Washington |
| <input type="checkbox"/> Clinton | <input type="checkbox"/> Lycoming | <input type="checkbox"/> Wayne |
| <input type="checkbox"/> Columbia | <input type="checkbox"/> McKean | <input type="checkbox"/> Westmoreland |
| <input type="checkbox"/> Crawford | <input type="checkbox"/> Mercer | <input type="checkbox"/> Wyoming |
| <input type="checkbox"/> Cumberland | <input type="checkbox"/> Mifflin | <input type="checkbox"/> York |
| <input type="checkbox"/> Dauphin | <input type="checkbox"/> Monroe | |
| <input type="checkbox"/> Delaware | <input type="checkbox"/> Montgomery | |



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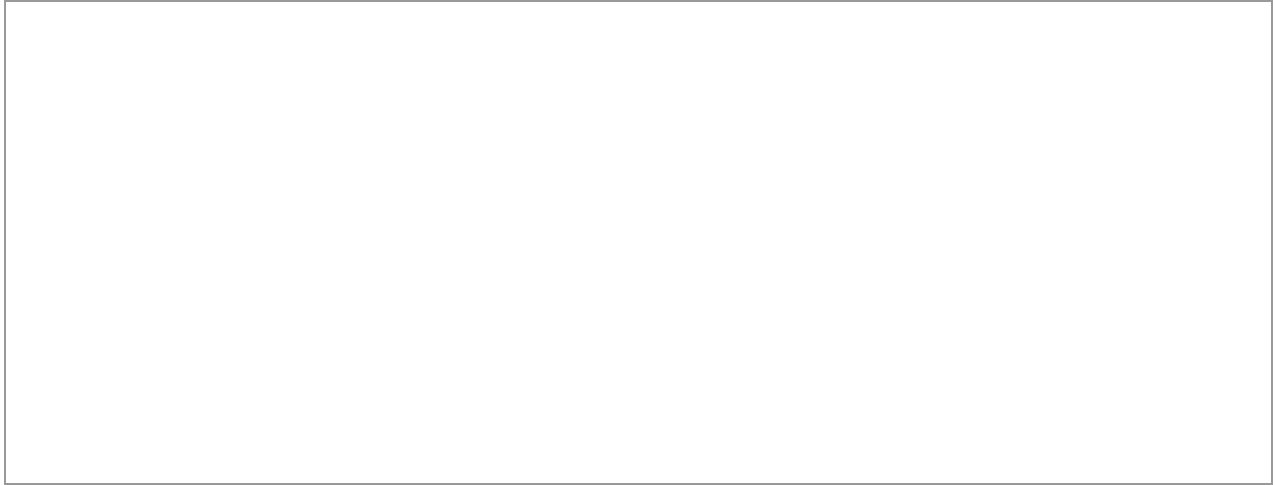
3. Goals and Objectives (35 Points)

- * 14. Please clearly describe the goals and objectives of the proposed Registered Apprenticeship Program, including how those goals and objectives are aligned with the goals of the Governor's PAsmart Program, existing workforce, education, and economic development initiatives, and labor market information. (6,000 characters)

* 15. Describe how the proposed Registered Apprenticeship Program will address statewide capacity building priorities, including whether the proposal will:

1. Serve multi-employer programs;
2. Promote non-traditional models of apprenticeship, such as hybrid or competency-based;
3. and/or Promotes non-traditional service delivery that increases the number of registered apprenticeships that serve working adults (including dislocated workers), as well as traditional credit-bearing postsecondary education student populations.

(6,000 characters)





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4. Proposal Narrative (35 points)

- * 16. Please describe your proposed initiative, including how the proposed Registered Apprenticeship Program is aligned with Pennsylvania's Registered Apprenticeship Standards and how the goals and objectives previously identified will be advanced and accomplished through the proposed initiative. (3,000 characters)

- * 17. How will the proposed Registered Apprenticeship Program incorporate key elements of apprenticeships (on-the-job training and job-related technical instruction) with other supplemental supports, such as structured mentoring, to effectively meet the needs of apprentices and employers, and to meet the goals and objectives of the program, including engaging underserved and underrepresented populations? (3,000 characters)

* 18. Applicants should specifically identify the industry sectors within the region as well as the employers that will participate in the program, as well as identify other partners involved in the proposed program, such as workforce development boards, training providers, regional PA CareerLink® offices, intermediaries, pools of candidates, and pipelines of potential apprentices. Describe the experience and capacity of these partners to achieve program goals and objectives. (3,000 characters)

* 19. Describe how the proposed Registered Apprenticeship Program is informed by data from existing registered apprenticeship sponsors. Applicants should specifically identify how the program supports critical Pennsylvania industries with demonstrated competitiveness, including occupations such as the industrial maintenance technician or programs or fields of study such as STEM, computer science, agriculture and early childhood education. Programs serving non-traditional industries that have not historically relied on apprenticeship as a recruitment or training tool, including, but not limited to, Information Technology (IT), Business Services, Healthcare, Education, and Hospitality programs. (3,000 characters)

* 20. How will the proposed Registered Apprenticeship Program engage relevant cross-sector stakeholders, including businesses, workforce intermediaries (such as industry associations or labor organizations), educational institutions, the public workforce system, and other key community-based organizations, and work collaboratively to ensure support and buy-in to achieve intended outcomes of the proposed initiative? (3,000 characters)

* 21. Applicants should demonstrate the strength and quality of these cross-sector partnerships by submitting letters of support from partners committed to working collaboratively to implement the program. At a minimum, at least one letter of support should be from the applicant's local workforce development board.

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Choose File No file chosen

* 23. What resources, strategies, and capacity will the applicant use to improve equity, diversity, and inclusion of proposed Registered Apprenticeship Programs? This can include describing programs and efforts focused on outreach to and hiring of non-traditional apprentices in registered apprenticeships. (3,000 characters)

* 24. How will the proposed Registered Apprenticeship Program leverage existing resources, including addressing sustainability through diversification of financial, administration, and operation support for implementation? (3,000 characters)

* 25. What specific activities or elements of the proposed program will require the most technical assistance and support in order to effectively achieve intended goals and outcomes? How will the applicant work with partners at the local and state levels to address those needs to ensure that Registered Apprenticeship Programs meet the needs of apprentices and employers? (3,000 characters)

* 26. Please provide a timeline of major activities and milestones, including the role that each key partner/intermediary will play in design, launch, and implementation of the proposed Registered Apprenticeship Program. (1,500 characters)



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5. Expected Program Outcomes and Assessment (20 points)

* 27. Describe how the proposed Registered Apprenticeship Program will measure its success. Outcomes should be stated in measurable and timely terms, including baseline information and expected improvement, and there is a clear plan for assessing the impact of the program being funded through the grant. This includes, but is not limited to, identifying outcomes related to:

1. Increased number of apprentices and pre-apprentices;
2. Increased employer participation;
3. Addressing apprentice retention factors; and
4. Increasing the credentials earned by apprentices.

(1,500 characters)

* 28. Identify the partner that will collect and analyze data as part of evaluating the impact of the proposed initiative and whether it achieves the performance outcomes? What is the timeline for data collection and evaluation for the proposed initiative? (1,500 characters)

* 29. Establish a timeline for key milestones for the proposed initiative and include when the partnership expects to meet its performance outcomes. (1,500 characters)



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6. Budget Information (10 points)

* 30. Leveraging of Resources – Describe how the partnership will leverage other resources beyond the PAsmart Registered Apprenticeship Program grant to support and sustain activities. Partnerships must identify all other resources (e.g. local, state, federal, private, philanthropic, nonprofit, etc.) leveraged to support the proposed Registered Apprenticeship Program. This should include a description of any match funds (in-kind or cash) committed to the proposed Registered Apprenticeship Program, if applicable, and how such funds will be used. (1,500 characters)

* 31. Budget Narrative – Describe the proposed Registered Apprenticeship Program's overall budget, including a thorough explanation of each of cost categories. (1,500 characters)

* 32. Budget Form – Please submit a copy of the proposed Registered Apprenticeship Program's budget form using the upload tool below.

Choose File

No file chosen



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7. Other Application Items and Assurances

* 33. Compliance Obligations: All grantees will be required to sign a grant agreement with the Pennsylvania Department of Labor and Industry. All grant funds must be committed and services performed by June 30, 2020. The Pennsylvania Department of Labor and Industry shall seek repayment of funds if it determines that funds were not utilized for the original stated and approved purpose. Upon completion of the grant, grantees will be required to submit a mid-term and a final report on forms supplied by the Pennsylvania Department of Labor and Industry. Are you able to meet all compliance obligations?

Yes

No



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8.

34. If answered no in Q33, please describe the barriers that would prevent you from meeting the compliance obligations. (1,500 characters)



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9. Submission and Signature of Authorized Representative

* 35. Signature of Authorized Representative - Applicant (Print Name)